

Hello Parents of Competitive Athletes,

Please read through the entire email as it contains important information in regards to the upcoming competitive season.

You will be receiving a link to register your athlete with USA Gymnastics within the next week. Please complete this as soon as you receive the link. The directions for completing this process needs to be done by **September 25, 2020** in order to make sure your athlete is eligible for competition. Please see complete directions below.

USAG REGISTRATION INFORMATION

Below you will find important information for registering your athlete with USA Gymnastics for the upcoming 2020-2021 competition season.

Per USA Gymnastics, the parents or guardians of the athlete must complete the registration process.

This process will be initiated by G-Force entering athlete information into the USAG system, and then an email will be generated and sent to the primary guardian's email address. Once you receive the email, you will need to complete the registration process for your athlete.

Included below are step-by-step instructions from USAG to assist you in registering or renewing your athletes registration.

Levels 3-10 need to register for the athlete membership (not for the introductory athlete).

New for this season, parents/guardians are required to affiliate their athlete(s) with your club. Our club number is **24364** and our club name is **G-Force Gymnastics Academy**.

Member Registration How to Guide

Minor Athlete Renewal (17 & under)

- Step 1: Parent/guardian logs on to the USA Gymnastics Member Services website with their username and password. Please note: if you do not know your username, email membership@usagym.org.
- Step 2: Select "My Profile" on the left toolbar.
- Step 3: Select "Purchase 2020-2021 Membership" above the My Profile title.
- Step 4: Login again to the members.usagym.org site using the same username and password for usagym.org.

- Step 5: Select the appropriate membership to purchase. Questions about what membership type to select? Click here.
- Step 6: Review the membership information and click "Continue".
- Step 7: Review and edit all information then click "Continue".
- Step 8: Review Safe Sport information and click the acknowledgement.
- Step 9: Review the membership agreement, agree to the terms, and click "Submit".
- Step 10: Edit billing information, contact information and enter payment.
- Step 11: Click "Submit Payment".
- Step 12: You will be redirected to a transaction confirmation page. You will receive a purchase confirmation and purchase receipt by email.

Minor Athlete New Membership Purchase (17 & under)

- Step 1: Parent/guardian creates a profile starting at <http://www.usagym.org>.
- Step 2: Click "Member Login" at the top of the page.
- Step 3: Select "Click Here To Register" on the pop up.
- Step 4: If you already have a USA Gymnastics member number, enter it at the top of the page.
- Step 5: If you do not have a USA Gymnastics member number, enter the required user and personal information and click "Register".
- Step 6: Select "Purchase 2020-2021 Membership" above the My Profile title.
- Step 7: Login again to the <members.usagym.org> site.
- Step 8: Select the appropriate membership purchase. Questions about what membership type to select? Click here.
- Step 9: Review the membership information and click "Continue".
- Step 10: Review and edit all information then click "Continue".
- Step 11: Review Safe Sport information and click the acknowledgement.
- Step 12: Review the membership agreement, agree to the terms, and click "Submit".
- Step 13: Edit billing information, contact information and enter payment.
- Step 14: Click "Submit Payment".
- Step 15: You will be redirected to a transaction confirmation page. You will receive a purchase confirmation and purchase receipt by email.

Add/Remove Club Affiliation

1. Go to www.usagym.org
2. Log in by clicking Member Login in the grey bar near the top of the page
3. Once logged in, your name will appear in the grey bar. Click on your name to access your parent profile.
4. Underneath your personal info, click on your child's name to access her profile.
5. On your child's profile, use the "Add a Club" button (next to the word Organizations below your child's contact info) to search for his/her club. Check the box next to the club's name.

6. To remove a club from your child's record, click the "x" button next to that club's name.